

# **POLICE CONDUCT OVERSIGHT COMMISSION**

**May 13, 2014**

## **Policy and Procedure Committee**

### **Chair Report**

Chair Brown and Commissioners:

The Policy and Procedure Committee met on April 22<sup>nd</sup>. All committee members (Commissioners Singleton, Weinbeck and Buss) were present as well as OPCR's Legal Analyst, Mr. Patrick. Complete agenda and meeting minutes are available on the committee website, <http://www.ci.minneapolis.mn.us/civilrights/conductcomm/WCMS1P-122238>.

Agenda Items Discussed:

#### **Old Business**

#### ***Research and Study Status Updates/ Pending Information Requests***

- Mr. Patrick provided a status update on the progress of both current programs of research and study, indicating that the department is right on target and within the projected timeframe. He met with the training unit of the St. Paul Police Department; he stated that he will provide a status update and is still reaching out to other jurisdictions. Additionally, Mr. Patrick indicated that Director Browne is still in contact with Commander Case and will update the Committee when he returns.

#### ***Discussion of Cases referred by Commission***

- *Supervisor use-of-force reports.* Specific items of discussion included:
  - o What are the quality controls in place to ensure that accurate data is captured on the use-of-force reports?
  - o Requested a blank use-of-force report to review
  - o Much of the policy and procedure material is available for review by the Committee

Commissioner Weinbeck moved to obtain a copy of the use-of-force form, plus a broad scope request for what training materials exist. Motion carried. Continued with discussion on the Department of Justice Albuquerque PD report, and also a comparison on whether or not it is feasible to do some line of research into use-of-force reports in other jurisdictions.

- *Investigatory stop, detentions, and searches.*
  - o Temporarily on hold with regard to information request from Commander Case; Update expected at the next meeting.

## **New Business**

### ***Discussion of new cases referred to the Committee by the Commission***

The April PCOC meeting referred Cases #2 and #5 for discussion by the committee:

- Case #2 discussion areas included:
  - The policy and procedure with regard to starting and stopping video recording during a stop, or search and seizure
  - The MPD policy and procedure manual details some aspects video and microphone usage.
  - Chief Harteau's office is currently working on updated policy with regard to body camera usage.

Commissioner Singleton will research the topic on the specific policy with regard to camera usage and provide a report at the next scheduled committee meeting.

- Case #5 discussion included:
  - The question of current policy regarding whether an inspector or commander is required to sign off on the hard copy of the form.
  - Current policy requires that all cases be treated the same regardless of age.
  - Discussion of what, if any, information is provided to the public once a complaint is resolved
  - Discussion of the mediation process available for the public to resolve a complaint.
  - The Committee Members agreed this case falls into the coaching tracking category and will revisit this topic when more complete coaching information becomes available.

Commissioner Weinbeck will research the topic and provide a report at the next scheduled Committee meeting.

### ***Tracking and prioritization of cases and topic areas***

- The Committee discussed methods of tracking and prioritization of cases assigned by the Commission. Discussion points included:
  - The possibility of assignment of specific topics to individual Commissioners for research or for self-educational purposes;
  - The creation of a simple topic based tracking system of just a column and a link to the synopses to provide a visual, or a standard addendum; and
  - Requesting that the Commission continue to formally refer cases to the Committee to help ensure that topics are reviewed accordingly.

Commissioner Singleton moved to recommend that the Policy and Procedure Committee develop a standardized chart tracking topics of interest that are tied to case summaries to be made available to the Commission. The motion carried.

### **Moving Forward**

- In planning the agendas for the next and future Policy and Procedure Committee meetings,
  - o The old business on the agenda will generally stay the same, including status updates of existing programs of research and study, ongoing information requests, and ongoing discussion of previously referred cases;
  - o Video procedure and Investigatory stops information will remain on agenda;
  - o New business will be determined based on referrals from Commission meetings.

Respectfully submitted,

Andrew Buss  
Chair, Policy and Procedure Committee  
Minneapolis Police Conduct Oversight Commission